



1719 24th Street, Sacramento, CA 95816

## Career Opportunity

**August 24, 2015**

- Do you want to make a positive, significant difference in the lives of citizens in communities throughout California?
- Do you want to directly improve the lives of citizens in the State of California through the implementation of vital environmental restoration projects?

**Then the California Conservation Corps (CCC) has the job for you!**

The CCC is a dynamic organization committed to developing young men and women by challenging them to complete a year of public service and conservation-related work. Employees of the CCC are leaders who inspire, educate and challenge young people to further their educational and professional goals.

If you are looking to work for a state department that demands excellence, inspires staff to do their best and protects and enhances the state's environment, we invite you to apply for a position with the California Conservation Corps, the finest youth Environmental Restoration, Education, Workforce Development program in the world.

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## CONSERVATIONIST I FULL TIME / PERMANENT

### SALARY

**\$2,689 - \$4,272**

### FINAL FILING DATE

**SEPTEMBER 8, 2015**

### POSITION LOCATION

**NORWALK**

**RPA # 16-1057**

### QUESTIONS ABOUT THE JOB

**EDGAR LINO**

**(213) 744-2254**

**OR VISIT OUR WEBSITE:**

**[WWW.CCC.CA.GOV](http://WWW.CCC.CA.GOV)**

### SEND APPLICATION TO

**CALIFORNIA CONSERVATION CORPS**

**CIVIL SERVICE RECRUITMENT DESK**

**1719 24TH STREET**

**SACRAMENTO CA 95816**

Candidates who receive a conditional offer of employment will be required to complete the following pre-employment requirements prior to being appointed:

- **Class B License** – Provide evidence that a Class B license with a Passenger Transport Vehicle special endorsement has been obtained from the Department of Motor Vehicles (DMV).
- **Pre-employment Drug Test** – In accordance with the Federal Highway Administration regulations (49 CFR, Part 382), persons hired to a class requiring a commercial driver license must take and pass a pre-employment drug test.
- **Background Investigation** – Undergo fingerprinting and successfully pass a Criminal Offender Record Information check completed by the Department of Justice (DOJ) which may or may not also include a background check through the Federal Bureau of Investigations (FBI).
- **Medical Exam** - A medical clearance exam is required for this classification.

**Duties: Supervise, Train and Evaluate Corpsmembers.** Supervise a crew of young men and women (corpsmembers) working on public service conservation projects in urban and rural areas. Some projects may be in remote areas of California. Teach corpsmembers the importance of work productivity, team work, safe work habits and discipline on work projects. Responsible to follow CCC-established discipline policies and hold corpsmembers accountable for their behavior. Recommend disciplinary action when necessary. Evaluate corpsmembers' performance. Instruct corpsmembers in the protection and conservation of California's natural resources. Instruct corpsmembers in skills such as: construction, landscaping, erosion control and trail building and maintenance. Ability to take

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immediate action in life-threatening situations.

**Teach, Direct and Counsel Corpsmembers.** Develop corpsmembers' leadership skills. Recommend corpsmembers as candidates for the CCC Leadership Training Program. Mentor corpsmember leaders. Supervision of corpsmembers during non-work hours (night and weekend supervision, if assigned). Monitor dormitories and ensure the health and safety of all corpsmembers on CCC facilities. Provide informal counseling to corpsmembers; refer to formal counseling, if needed. Monitor the educational attainment of corpsmembers engaged in non-work educational opportunities. Provide feedback and evaluation to corpsmembers. Respond to evening and weekend emergency situations.

**Care, Maintenance and Security of State Equipment and Property.** Inspect vehicles and equipment to ensure safe operation; recommend repairs and maintenance. Drive and operate state vehicles and equipment, perform minor repairs and maintenance. Identify, select and train corpsmember drivers. Assist in their attainment of a Class B license and CCC-sponsored driver training course(s).

**Recordkeeping and Personnel Administration.** Maintain time and leave records, approve leaves, accrual of CTO. Develop supervisor's reports of injuries, disciplinary reports and weekly project and safety reports. Document conservation awareness activities.

**Desirable Qualifications:** Desire to make a significant, positive difference in the youth and environment of the state; a strong sense of the values of integrity, honor, loyalty and professionalism. Exhibit strength in character; respect the chain of command; possess unquestionable ethics; perform physically demanding work; demand excellence from others; and lead by example; ability to take immediate action in life-threatening situations.

**Who May Apply:** Applicants currently at the Conservationist I, CCC, level, or those who have eligibility for appointment or transfer to this classification. Training and Development (T&D) assignments may be considered.

Please indicate RPA #16-1057 in the job title section of your State application.

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